

# **ALL SAINTS' EPISCOPAL CHURCH**

**Littleton, New Hampshire**

**2011 ANNUAL REPORT**

**Annual Report 2011  
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## **Agenda**

- 1. Call to Order and opening prayer**
- 2. Introduction of Candidates for vestry and delegates**
- 3. Review of minutes of Annual Meeting, January 23, 2011**
- 4. Lunch, fellowship, and opportunity to review reports**
- 5. Oral Reports**
  - A. Financial Reports and presentation of 2012 Budget**
  - B. Rector's Address**
  - C. Questions and comments on annual reports of parish organizations**
- 6. Election of Sr. Warden, Treasurer, Clerk, Vestry Members & Delegates to Diocesan Convention**
- 7. Words of Thanks**
- 8. Other Business**
- 9. Closing Prayer and Adjournment**

**All Saints' Episcopal Church**  
**Annual Meeting Minutes**  
Sunday, January 23, 2011

Present: Mell Brook, Liz Carter, Jennifer Carbonneau, Alison & Fred Chisolm, Beechie Claypool, Alden Crawford, Woody Denham and Nancy Hubley, Olivia Garfield, Hemmie Gilmore, Chris Hardy, Anna Hayden, Sheelagh & Paul Higginson, Rebecca Hill-Larsen, Amiee Houghton, Joan & David LeBaron, Connie McDade, Judy Millen, Wayne Miller, Anne-Marie & Bill Nichols, Jean-Marie & Hank Peterson, Judy & Dick Phillips, Ralph Porfido, Joni Prell, Edie Rae, Ellen Rowe, Mary-Lu & Carl Schaller, Barbara Serafini, Deb Stienhour, David Stoddard, Norma St. John, George Thurston, John & Elaine Winter, and Rev. Kurt Wiesner.

**1. Call to Order and Opening Prayer**

**2. Introduction of Candidates for vestry and delegates**

Nominating committee presented the following slate for vestry. Those nominated by the committee include:

**Jean-Marie Peterson**, Junior Warden (Jan. 2013)

**Cathy Devine**, Clerk (Jan. 2013)

**Mell Brooks** (Jan. 2013)

**John Winters** (Jan. 2013)

**Norma St. John** and **Joan LeBaron** (Jan. 2013); **Hemmie Gilmore** and **Serry Serafini** (Jan. 2012) and **Deb Stienhour**, alternate (Jan. 2012) were nominated as delegates to convention.

Nominations remain open to encourage nominations from the floor. The vote is called after lunch following oral reports in our agenda (item #6).

**3. Review of minutes of Annual Meeting, January 31, 2010**

Hank Peterson moved and David Stoddard seconded approval of the minutes with a friendly amendment to change Chris Odett to Chris Hardy. Vote followed to approved as amended.

**4. Lunch, fellowship, and opportunity to review reports**

**5. Oral Reports**

A. Financial Reports and presentation of 2011 Budget by Alison Chisolm, Treasurer.

Alison explained the seven year journey of addressing our deficit in the Faithful Way meaning:

- a. Trust in God's provision and the underlying promise that there is enough;

- b. Keep being church – ministering to the flock and caring for the least, the lost, the last and the lonely; and
- c. Exercise wise stewardship over the “assets” entrusted to us: time, talent, and treasure.

Accomplishments noted:

- Through generous giving and thoughtful spending, deficit was \$16,000 and not \$28,000 as projected.
- Our total mission & outreach expenditures for the year were just shy of \$5500.
- Began the year with \$312,000 in unrestricted investments, cashed out \$35,000 and ended the year with \$308,000 in unrestricted investments.
- Made repairs and performed maintenance on the property as well as improvements through purchase of signage on School Street, funded by generous gifts made to the Tod Nichols Memorial Fund.
- Received bequest of Fran Heald in mid November and invested it by December 31<sup>st</sup>. The endowment established with the bequest will provide, conservative estimate, an additional \$28,000 per year for operations.

Kevin Buckley will join the Finance Committee in the coming year.

#### B. By-Laws

Newly revised By-Laws were distributed. Ellen Rowe was thanked for her work on this effort. Hank Peterson moved and David Stoddard seconded motion to approve the By-Laws. Vote followed in the affirmative.

#### C. Rector's Address

Kurt noted that we are growing. In two years our average Sunday attendance has gone from 64 at both services to 77, a large increase when you realize that even an increase of one means attendance for 52 weeks. Christmas attendance this year for both services went to 218, a very large increase from previous years (this is not included in the average Sunday increase). An average of 17 people are involved in weekly Bible Study sessions, and evening adult formation presentations have also been well attended.

He noted the School Street improvement and the shield sign on the Parish Hall, highlighting that this campus is a church. The Food Cupboard has moved the paperwork aspect of its operations on to Pat and she will be making an effort to capture the cost of operating. With this information, we can move forward to garner additional financial support for this outstanding outreach effort.

Looking ahead, the Vestry will be working on Evangelism. Stay tuned as this develops.

Kurt opened the floor for comments:

“Dinner Bell works well for us” offered Wayne Miller.

Considering the Memorial Garden, Alden Crawford expressed interest in getting an idea of costs and a funding mechanism for the project.

Judy Phillips offered kudos for Joan’s wonderful newsletters.

D. Questions and comments on annual report of parish organizations: none were forthcoming.

**6. Election of Jr. Warden, Clerk, Vestry Members & Delegates to Diocesan Convention**

No additional nominations were received from the floor. Motion was made by Ellen Rowe and seconded by Dave LeBaron to cast one vote for the slate as presented. Motion was unanimously approved.

**7. Words of Thanks**

A plaque featuring the “Key to the Parish” was awarded with appreciation to Ellen Rowe for her outstanding service to All Saints’ in the past six years. Her service as Clerk, her guidance with the Mutual Ministry Review and strategic planning and her hard work on the Bylaws qualified her for this third special award, formerly presented to David Stoddard and Dave LeBaron.

Kurt continued to offer words of thanks to: Joan LeBaron for her service to the parish as Junior Warden; Pat Laurino for her very good work and her faithful service to our parish; Nancy Hubley for her work on the Vestry and the development of our leadership; all the Service volunteers (readers, chalice, altar guild, choir, ushers, coffee hour) who help to enhance our worship experience at All Saints’; the *Dynamic Duo*, Paul Higginson and Dick Phillips, who step in and allow Kurt to be part of the greater church; the White Mountain School and their wonderful students; Paul who is a wonderful colleague and friend; and Sheelagh Higginson, who serving as Sr. Warden, complements what the Rector offers with this parish.

Our thanks to Rev. Kurt for his leadership and guidance as we grow together as a parish family and reach out to share our strengths with the community at large. Thanks to Darlene Perez Wiesner for being herself and actively engaging with us in work and play.

Thanks to Carl and Mary Lou Schaller. Often when a Rector retires they disappear from the parish, we are so glad you remain active and vibrant with our parish family.

Thanks to Mell Brooks for Kurt’s experience meeting Fran for the first time where she referred to Kurt as “a young Carl Schaller”.

8. **Other Business:** none

9. **Closing Prayer and Adjournment:** Ellen Rowe moved and Norma St. John seconded motion to adjourn. Unanimous vote to approve the motion.

Respectfully submitted: Ellen Rowe, Clerk of the Vestry

## Rector's Report

**Rector's report will be distributed after the rector's address.**

## SENIOR WARDEN REPORT

As my term as Senior Warden comes to an end I know that I am ready for a break but, at the same time, I am perhaps a little forlorn. When I initially agreed to a two-year term as Clerk, I certainly did not envisage becoming Senior Warden. However, when I agreed to the position a little while after Barbara Thrall's departure, I did so with a personal commitment to embrace the challenges inevitable during a period of change and uncertainty.

Without a doubt it has been a busy and interesting few years, not least as we welcomed an interim, and searched for and ultimately called a new rector. While the vestry was not responsible for the logistics of the search process, it was nonetheless a busy time as we worked together to strengthen both the foundation and leadership of All Saints'.

As I shared at my final vestry meeting earlier this month one of the big surprises to me these past few years has been how much laughter there is at our meetings. Yes, we work hard and are serious about taking care of parish business but there is always laughter around the table. What a joy it is!

It has been a privilege to assist Kurt and watch as he has flourished serving as our parish priest. It has been an honor to serve during the past six years with many of you who have given so generously of your time and talent both on vestry and other committees. It is this generosity of spirit and enthusiasm that truly is the very heart and essence of All Saints'. Having worshiped in numerous Episcopal parishes, I know that what we have at All Saints' is not typical and something we should celebrate. As we move forward into the next phase of our journey we will need to invite and welcome a period of growth. It is up to each of us to seek and embrace opportunities to tell our stories and invite people to 'Come and See' why All Saints' is important to us.

Thank you for your support.

Sheelagh Higginson  
Senior Warden

## **JUNIOR WARDEN REPORT**

My first year as Junior Warden has been an enriching one. I have assisted the Rector and the Senior Warden with various projects that are part of our organization such as: the Card Ministry, Coffee Hour, Simultaneous Suppers, Pie Festival, and the Holiday Fair. I am in the process of instituting a Hospitality Committee for receptions.

Another function of the Junior Warden is to facilitate and encourage the importance of growth and change with the introduction of the "Come and See" program to spread the good news of our church. It is important that the Littleton Community be aware of All Saints' contributions and involvements.

It is a privilege to be a part of the leadership at All Saints.

Jean-Marie Peterson, Junior Warden

## **LECTORS, EUCHARISTIC MINISTERS, PRAYERS OF THE PEOPLE**

Those who volunteer their time each Sunday to serve as Lectors, Eucharistic Ministers and Intercessors at our 8:00 and 10:00 services have an important and appreciated role, and All Saints' is very grateful for the ministry of these dedicated people.

Those who served as Lectors in 2011 were: Laurie Buxton, Liz Carter, Fred Chisolm, Debbie Cook, Alden Crawford, Olivia Garfield, Hemmie Gilmore, Melanie Harding Anna Hayden, Sheelagh Higginson, Carl Hilgenberg, Rebecca Hill-Larsen, Nancy Hubley, Chris Larson, Joan LeBaron, Paul Lister, Brian Morgan, Joyce Vining Morgan, Anne-Marie Nichols, Jean-Marie Peterson, Anthony Rodrigues, Ellen Rowe, Nancy Sinclair, Debra Stinehour, Bill Stride, George Thurston III, Darlene Perez Wiesner, Billie Winter.

Those who served as Eucharistic Ministers in 2011 were: Barbara Buckley, Mary Ann Butson, Laurie Buxton, Fred Chisolm, Donna Cruikshank, Hemmie Gilmore, Brian Morgan, Joyce Vining Morgan, Anne-Marie Nichols, Ellen Rowe, Barbara Serafini, Debra Stinehour.

Intercessors (those who lead the Prayers of the People) in 2011 were: Mell Brooks, Mary Ann Butson, Liz Carter, Fred Chisolm, Debbie Cook, Olivia Garfield, Hemmie Gilmore, Melanie Harding, Anna Hayden, Sheelagh Higginson, Nancy Hubley, Rebecca Hill-Larsen, Joan LeBaron, Paul Lister, Brian Morgan, Joyce Vining Morgan, Anne-Marie Nichols, Jean-Marie Peterson, Anthony Rodrigues, Ellen Rowe, Carl Schaller, Nancy Sinclair, Debra Stinehour, David Stoddard, Bill Stride, George Thurston III, Darlene Perez Wiesner, Billie Winter.

Thank you to all who continue to serve All Saints' in these important ministries.

Submitted by:

Mary Ann Butson

## **ALTAR GUILD REPORT**

Thanks to the faithful service of 19 altar guild members, all aspects of All Saints' altar care were handled with dedication and loving care, and I want to thank each of them for their reliable excellent work.

Altar Guild Membership list 2011:

Joan Bratz	Mary-Ann Butson	Beechie Claypool
Donna Cruikshank	Hemmie Gilmore	Melanie Harding
Anna Hayden	Aimee Houghton	Sheelagh Higginson
Dottie Herbert	Anne-Marie Nichols	Jean-Marie Peterson
Judy Phillips	Norma St. John	Margaret Thompson
Gail Towle	Elaine Winters	

The Altar Guild also welcomed two new members in 2011:

Cathy Devine and Rebecca Hill Larsen

Respectfully submitted,

Anne-Marie Nichols

## **USHER REPORT**

It was an uneventful year, which is probably a good thing for our committee. Everyone reported for their month of duty and above and beyond expectation. My thanks go to all ushers for making my work so easy:

Ralph Porfido	Bill Nichols
Dave Stoddard	Mell Brooks
Brad Thayer	Kevin Buckley
Linda Massimilla	Jake Lavelly
Joe Casciari	Wayne Miller
Stan Fillion	

Special thanks go to William and Anna Casciari for their help with the collection plates.

Respectfully Submitted:

Hank Peterson

## MUSIC REPORT

Two thousand eleven was not an ordinary year for the choir and music program at All Saints'. The great sadness was the sudden death of Judy Millen, a constant support at rehearsals and services, a loss we can't escape.

I was absent many months and Joel Nyberg played the organ for the month of August, for which I am greatly appreciative. But then the heroes stepped forward, Serry Serafini, Nancy Hubley and Roxy Bowker. Serry played the organ/piano, Nancy planned the choir music and Roxy directed the choir during rehearsals and Sunday services, thank you all for keeping things going during my absence.

2011 Choir members were: Roxy Bowker, Mary Ann Butson, Laurie Buxton, Deborah Cook, Don Cowles, Alden Crawford, Hemmie Gilmore, Nancy Hubley, Dave LeBaron, Joan LeBaron, Brian Morgan, Joyce Vining Morgan, Dick Phillips, Joni Prell, Mary-Lu Schaller, Serry Serafini, Nancy Sinclair and Billie Winter.

The Morgans have now moved to their home Putney and Laurie Buxton is in Arizona for the winter. It was great to have Anne Nichols and Kristi Forsman joining us on Christmas Eve.

Soloists for the Lenten Music Program were: The Pine Hill Singers, Elena Gott and Sue Openhowski, Amy Mitz and Anita Bonnevie, Warren Geissinger, Serry Serafini and Joyce Roy.

Summer soloists were: Sue Openhowski, Ralph Aldrich, and Nancy Hubley.

We all welcome new singers, it is a big commitment but give it a try. The plan now is for a rehearsal on Wednesday at 3:30 pm and Sunday at 9:00 am before church until June.

Submitted by:

Joyce Roy, Organist and Choir Director

## CHRISTIAN FORMATION REPORT

Bible study at All Saints' has grown to three times a week. The latest time is Thursday evenings, where a new group of people are exploring "The Gospel of Mark". Monday and Tuesday lunch versions of Bible Study continued to explore Gospel Parallels: looking at Mark, Matthew and Luke side-by-side. Each parallel group has focused on a different part of the Bible this past fall (birth narratives and parables), allowing for people to attend more than one study, and preparing for the reality that three ongoing groups will most likely max out the rector. All and all, over 20 people are participating in weekly Bible study!

2011 continued to see series that were new versions of classic All Saints' programs, as well as some new studies. Our Dark Night tradition (photos and descriptions from journeys around the world) continued with trips to South Africa (Cathy Devine), Kenya (Sheelagh & Paul Higginson), and Peru (Elaine Walker).

Adult forum series included "Music of the Spirit", an offering from Nancy Hubley and Woody Denham, a series on Theology and Ethics in Film, and Marcus Borg and John Dominic Crossan's book "The First Paul" (that went an extra few weeks due to continued interest)!

We had four Jr. High members of our congregation complete a Confirmation program with Kurt that focused on broad religious subjects like God, Jesus and Spirit to theological and life terms like hope and sin. The conversations were sparked by presentations by Kurt that included written materials and video. All four participants were confirmed by Bishop Robinson in June. Additionally, an adult group met with the rector, exploring subjects related to the Episcopal Church including Anglican history, Episcopal Church polity, the BCP, the Bible and Creeds. They were all received into the Episcopal Church by Bishop Robinson.

After numerous conversations with parents of our children, it was decided that most parents preferred to have their kids with them in the church service (to the Rector's delight). So, this fall marked the new launch of a program for children (12 and under) and their families outside of the worship time: ASKids (All Saints' Kids). ASKids meets monthly at Noon for play and pizza lunch. The program begins at 12:30, opening with song led by Billie Winter. Kurt tells a Biblical story to the assembled group, and then we break in older and younger children. The younger children participate in Deb Stinehour's Godly Play stories, and the older children experience a multimedia example of the ethics of the story (movie/tv excerpts or music video).

We look to build on our past year's work in 2012.

In Christ,  
Kurt

## **DINNER BELL REPORT**

The Dinner Bell schedule goes from September 13, 2011 to June 12, 2012. So this means that we are almost at the middle of our program year. We have a total of 40 Tuesdays during a year.

A large number of organizations, churches, schools and individuals make this program work. We should recognize and thank all those involved. - All Saints Church, The First Congregational Church, The Daughters of Charity of The Sacred Heart, Eastern Star, Franconia Community Church, Lafayette Elementary School, Littleton Elks Lodge, Littleton High School, Profile High School, Lisbon High School, Littleton Lions Club, Methodist Church, Paul Lopes Family, St. Rose of Lima Parish, White Mountain School, Applebee's, Shaws, Dottie Champagne Family, those doing Community Service and the many, who walk in, roll up their sleeves and help.

During this year's program to date, (September 13th to January 10th), we have served 1364 meals at an average of 76 participants per meal. We had a thanksgiving high attendance of 137. It is with great pride and many thanks to all the people involved in this outreach program.

A note from the past: The 1990 Dinner Bell Annual Report reported by Barbara Morgan. All Saints Church participated once a month in a weekly Ecumenical Soup Kitchen on Tuesdays, 5:00 to 6:00pm at the Methodist Church. It also included The Congregational Church, St. Rose of Lima and the Faith Bible Church. The attendance was 3 up to 35 with an average of 15. The Student Council of LHS provided a main dish each week (except vacations or summer).

The All Saints' Dinner Bell Committee:

Donna Cruikshank, Aimee Houghton, Irene Lynde, Norma St. John, Katherine Stoddard, David Stoddard, David Wiley, Donna Wiley and Kurt Wiesner

Submitted by:

Dave Stoddard

## **UNITED THANK OFFERING REPORT**

At the Spring Ingathering of the United Thank Offering we received 23 gifts totaling \$438.05. At the Fall Ingathering we received 17 gifts totaling \$392.50, making a total of \$830.55 for the year 2011. Thanks to each one of you who participated in this important missionary work of the Episcopal Church.

Mary-Lu Schaller

## **COMMUNICATION COMMITTEE REPORT**

The Communications Committee is responsible for the establishment, coordination and evaluation of effective communications for All Saints' Church, both internal and external.

The committee has two principal goals:

### **Internal Communication**

Ensure that every member receives accurate and timely information on news and events of the Parish in ways that are appropriate for them. Furthermore, we aim to nourish a sense of belonging, build pride, and recognize the achievements and contributions of members to the church and wider community.

### **External Communication**

Ensure that the greater community, including the Diocese, is aware of how we carry out the mission of All Saints' through services, events, hospitality and opportunities for participation.

The following projects were completed in 2011:

### **Parish Directory**

Lists of parish members were prepared by Pat Laurino and during several Sundays, parishioners checked the information on the list and made corrections. Following the first run-through, members of the committee shared the remaining names and personally called, or contacted through the internet, the rest of the names.

The directory was published in-house and distributed to members in September 2011 at the Ministry Fair. This directory is available to all parish members and anyone who has not yet obtained a copy may do so by calling the parish administrator and coming to the office to pick it up.

### **This week at All Saints**

Nancy Sinclair took over the role of Public Relations representative and is responsible for media announcements and for the weekly internet publication of happenings for each week, published on Tuesdays. Nancy's work in getting the proper announcements into the newspapers and keeping the church announcements up to date has been yeoman work, indeed, as the newspapers often make errors, or news releases are not accepted. Thank you, Nancy for all you do!

The Committee will be meeting in February, with the rector, to discuss priorities and projects for 2012.

Among earlier identified projects, not yet completed, are:

- A sign on Route 116 on the Whitefield side which announces the presence of the church and its address.
- Framing and reprinting our Parish mission statement which is on display in the main entrance vestibule.
- Improvement of the website.
- A critical assessment of the newsletter and determination of the real number of printed, mailed copies that are necessary.

Respectfully submitted,

Joan LeBaron

Members of the Committee: Joan LeBaron, Nancy Sinclair, Deborah Thurston, Jennifer Carbonneau, Cathy Devine. Anyone interested in joining the committee for the coming year should speak to the rector or Joan LeBaron.

## HOLIDAY FAIR REPORT

As in previous years, parish participation for our annual Holiday Fair was outstanding and it was wonderful to see so many new faces volunteering on fair day as well as many familiar faces.

It took the combined effort of approximately 70 people and many, many, volunteer hours to make this event successful. The sense of friendship and community was especially important to fair workers this year as we mourned the loss of Judy Millen just a few days before the fair.

To honor our policy of donating 10% of the proceeds from all fundraising events to local charitable organizations \$619 was sent to Meals on Wheels, and \$142 to the Boys & Girls Clubs of Northern New Hampshire (B&GC had a matching donation program in place during December so the gift was doubled.)

The net income from the Pie Festival was \$1,423 and the Holiday Fair \$6,181.

On Sunday 26 February, 2012 after the 10:00 am service we will be having a wrap-up meeting to discuss the Holiday Fair. Everyone is invited to attend for feedback and brainstorming!

Heartfelt thanks to all.

Sheelagh Higginson / Jean-Marie Peterson  
Holiday Fair Co-Chairs

## FOOD CUPBOARD REPORT

For the month of January we served:

--- 212 Households, 119 People 18 or older, 82 Children, 11 People 60 or older and 7 towns

For the month of February we served:

--- 187 Households, 101 People 18 or older, 71 Children, 15 People 60 or older and 5 towns

For the month of March we served:

--- 203 Households, 107 People 18 or older, 83 Children, 13 People 60 or older and 7 towns

For the month of April we served:

--- 197 Households, 117 People 18 or older, 54 Children, 26 People 60 or older and 7 towns

For the month of May we served:

--- 257 Households, 142 People 18 or older, 101 Children, 14 people 60 or older and 6 towns

For the month of June we served:

--- 228 Households, 126 People 18 or older, 86 Children, 16 people 60 or older and 8 towns

For the month of July we served:

--- 296 Households, 170 People 18 or older, 117 Children, 9 people 60 or older and 7 towns

For the month of August we served:

--- 283 Households, 149 People 18 or older, 103 Children, 31 people 60 or older and 7 towns

For the month of September we served:

--- 227 Households, 125 People 18 or older, 79 Children, 23 people 60 or older and 6 towns

For the month of October we served:

--- 253 Households, 135 People 18 or older, 96 Children, 22 people 60 or older and 5 towns

For the month of November we served:

--- 278 Households, 158 People 18 or older, 105 Children, 15 people 60 or older and 4 towns

For the month of December we served:

--- 173 Households, 93 People 18 or older, 73 Children, 7 people 60 or older and 4 towns

We would like to thank all who volunteer at our Food Cupboard, which is opened Tuesdays, Thursdays and Saturdays 9:00 a.m. to 10:00 a.m.: **Lucie Dickerman, Carol Goodell, Betsy and Ernest Hansberger, Dottie Herbert, Patty Howard, Gary Kezerian, Roberta Lavoie, Marylin Machia, Aimee Houghton, Mary-Lu Schaller, Rick Stinehour.** We also thank those who volunteer to be on our substitute list should one of our volunteers need time off: **Emily LaFlam, Rick and Debra Stinehour, Elaine Winters, Jean-Marie Peterson, Lisa Phipps.** We would also like to thank everyone in our community who donate food and money to our food cupboard.

A special thank you to **Rick Stinehour** who works hard keeping our shelves stocked and **Wayne Miller, Jeff Howard, Al Michaud, Dave Stoddard and John Winters** for providing food pick up when needed. If anyone would like to volunteer at the Food Cupboard please speak with our parish administrator, Pat Laurino during office hours or Kurt.